

**CRHA Redevelopment Committee Meeting Minutes**  
**October 14, 2008**  
**South First St. Community Center**

Present: Wende Marshall, John Conover, Alex Gulotta, Dave Norris, Jason Halbert, Joy Johnson, Sherri Clarke, Audrey Oliver, Karen Waters, Deirdre Gilmore, Kathy Galvin, Karen Shepard, Emily Dreyfus, Cassandra Brock, Natalie Brown, Noah Schwartz, Amy Kilroy, Eric Mothander

**Summary of topics/action items discussed:**

1. Staff update on current projects –
  - RFP – review update
  - Resident outreach on redevelopment
  - Trips to visit other redeveloped Housing Authorities
2. Second Draft of the Resident Bill of Rights

**Recommendations:**

- Committee members voted to recommend the Residents Bill of Rights to the full board.

**Minutes:**

- Meeting began with a round of introductions for everyone at the table. New members of the committee were introduced. Eric Mothander is a 4<sup>th</sup> year UVA student majoring in Urban Planning who will be volunteering 10 hours per week with CRHA for the fall semester.
- Minutes of the September 9th meeting were reviewed and approved.
- Amy gave a brief update on staff activities:
  1. RFP review update – A team of 13 individuals (6 of which are residents) are reviewing each of the 13 proposals we received in response to our RFP. Each member of the team will award up to 70 points to each application. Applications that score within the Competitive Range, determined by Noah, will be invited to interview with both the Technical and Community Review teams. The interview teams will award the remaining 30 points to the applicants. Per the discussion of the Redevelopment Committee, Amy will try to arrange these interviews for sometime during the first two weeks of December. Input will be sought on how best to train residents for participation in the interview process as well as what the questions will be for the actual interviews themselves.
  2. Resident outreach on redevelopment – Thanks to suggestions from a number of sources, a variety of new ways to reach out to residents are now underway: staff will provide updates at PHAR Board meetings and Resident Association meetings; continue to update the Redevelopment section of the monthly CRHA newsletter; introduce information about redevelopment on Mayor Norris’s talk show; tie into the school system as a way to present and help distribute information; resident surveys to be mailed out with rent statements; door-knocking to advertise about community meetings; setting up office hours at sites with/complimentary to the property managers’ hours; use local churches and after school programs to advertise and distribute information; and

continue to maintain regular phone and e-mail access when residents choose to use them.

Any suggestions for additional methods will continue to be welcome.

3. Trips to visit other redeveloped housing authorities – The date for the Raleigh trip is still to be determined. Amy is in contact with Raleigh staff members to determine the most appropriate time for a visit. It is anticipated that we will take the trip towards the end of November or beginning of December. More details will follow as soon as they are available.

There are already nearly 20 residents who have expressed an interest in taking the trip to Raleigh with us, and staff will work to provide them with information to prep them in advance of the trip. Additional residents can still sign up to come on the trip if they are interested.

- A second draft of the Residents Bill of Rights was presented to the Redevelopment Committee for consideration, and for recommendation to the full board for their adoption. PHAR and Legal Aid staff discussed the changes between the first draft and the one presented at this meeting. New language was suggested for item number 10.

Wende made a motion to approve the drafted Residents Bill of Rights with the amended language to number 10. Alex seconded. All except Jason voted in favor. Jason abstained.

A new version will be distributed to the committee incorporating the new language.

There being no other business, the meeting was adjourned. Next meeting is Tuesday, November 11, 2008 at 10:00 am in the South First St. Community Center.