

**CRHA Redevelopment Committee Meeting Minutes**  
**September 9, 2008**  
**South First St. Community Center**

Present: Joy Johnson, Karen Waters, Dave Norris, Edith Good, Kathy Galvin, Alex Gulotta, Jason Halbert, Justin Walton, Bob Stevens, Peter Loach, Wende Marshall, Hosea Mitchell, Tammy Cavanaugh, Karen Shepard, Deirdre Gilmore, Audrey Oliver, Amy Kilroy, Eric Mothlander

**Summary of topics/action items discussed:**

1. Staff update on current projects –
  - RFP
  - “Big picture”
  - Binder
  - Resident training program
  - Field Trips
2. Meeting Date/Time
3. Resident Bill of Rights

**Recommendations:**

- Staff’s primary focus before the next meeting should be in Resident outreach and recruitment.

**Minutes:**

- Meeting began with a round of introductions for everyone at the table. New members of the committee were introduced. Eric Mothlander is a 4<sup>th</sup> year UVA student majoring in Urban Planning who will be volunteering 10 hours per week with CRHA for the fall semester.
- Minutes of the August 12th meeting were reviewed and approved.
- Amy gave a brief update on staff activities:
  1. RFP Update – 110 copies of the Master Planning RFP were mailed out. Deadline for submissions is Thursday, September 18<sup>th</sup> at 11:00 am. Staff held a successful Pre-Bid Conference to answer questions about the RFP and show several sites to potential applicants. 25 different firms were represented at this conference.
  2. Amy reported that the dates originally discussed for the RFP have changed due to the late approval and distribution of the RFP. The new dates, along with dates of the new community meetings etc. will be forwarded to the committee once they have been set.
  3. Amy presented binders to committee members that did not receive binders at the last meeting. Binders include a collection of agency information including demographic and unit data points; site details and maps; and committee minutes. Folders with binder updates were presented to committee members that already had a binder. This round of updates included maps of each public housing site, a sheet of contact information for committee members and the executive summary of the TJPDC State of Housing report.
  4. Resident training component is lagging behind where committee members and staff feel like it should be at this point in time. Outreach efforts will be staff’s primary responsibility over the next couple weeks to do community update meetings, door-to-door conversations, and use a variety of other methods that have been suggested for

reaching as many residents as possible – including working with groups like PHAR. Concerns were addressed that residents are scared about not understanding the process; there are residents who cannot or will not attend meetings and will need to be reached in a different way. We will use the field trip to Raleigh as a “hook” to get people involved in the meetings and trainings. More will be reported at the next meeting as to the progress of these efforts. In the meantime, a subcommittee of the Redevelopment Committee will work with staff to increase the outreach efforts. Volunteers for this group include: Bob, Edith, Kathy, Justin & Tammy

5. Amy reported that the first site visit trip will be to Raleigh, North Carolina to visit two of their HOPE VI redeveloped public housing sites: Chavis Heights and Halifax Court. We will be taking a day trip down to the Raleigh area later this fall. Raleigh has used several of the different strategies during their redevelopment efforts that CRHA will try to implement with our own efforts: 1 for 1 replacement, energy-efficient building techniques, relocation plans, and a variety of funding sources.

Amy will work on continuing communication with the Raleigh staff to nail down dates/logistics. A group of volunteers have offered to help research other Housing Authorities on the list to begin collecting information for future trips. Volunteers include: Justin, Kathy, Tammy & Peter.

- A second draft of the Residents Bill of Rights will be brought to the Redevelopment Committee for consideration at the October Committee meeting.

There being no other business, the meeting was adjourned. Next meeting is Tuesday, October 14<sup>th</sup>, 2008 at 10:00 am in the South First St. Community Center.